# The Mayor and Council of Middletown
## 19 West Green Street, Middletown, Delaware 19709

Kenneth L. Branner, Jr., *Mayor*
*Council Members:*
James L. Reynolds, *Vice-Mayor*
Robin Burgess
Charles Dixon
Jason Faulkner
Robert McGhee
Robert Pierce

*Inspections & Permits*
(302) 378-1171
Fax (302) 378-5675
*Billing* (302) 378-2711
*Business Licensing*
(302) 378-3587
Fax (302) 378-5675

# RENTAL PROPERTY REGISTRATION FORM

**REGISTRATION NO. _____** ***(Office use only)***

Street Address of Rental Property: _____

Apartment/Unit No.: _____

Tax Parcel No.: _____ # of Units within Rental Property: _____

Type of Unit: [ ] Apartment/Condominium [ ] Duplex

[ ] Townhouse [ ] Single Family

Total # of Rooms _____ of which: _____ are Bedrooms and _____ are Bathrooms

[ ] Basement: % Finished _____ [ ] Live- In Attic: % Finished _____

ALL FEES, FINES & ASSESSMENTS WILL BE SENT TO THE AUTHORIZED AGENT. _____ (Owner's Initials)

## OWNER INFORMATION: (Please Print)

Owner's Name/Business Name: _____

Mailing Address: _____

_____

Contact Name: _____

Contact Phone No.: _____

Town of Middletown Business License No.: _____

**NOTE:** It is the Owner/Authorized Agent's responsibility to advise the Town of Middletown, in writing, of any changes to the above-referenced rental property.

The undersigned applicant(s) further states that he/she is knowledgeable of and has complied with and will continue to comply with all ordinances and codes of the Town of Middletown, including but not limited to: Chapter 120 Residential Rental Property Code; Chapter 119 Property Maintenance Code, Delaware State Housing Code; Town of Middletown Zoning Code, and all other applicable codes of the Town of Middletown.

**I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT**

_____ _____
Owner's Signature Date

*The Town of Middletown License and Inspections Department reserves the right to make changes or corrections to this form at their discretion.*