

# Utility Application



Town of Middletown  
19 West Green Street  
Middletown, DE 19709  
(302) 378-2711

Visit our website at [www.middletownde.org](http://www.middletownde.org)

## Residential - Renters

For Emergencies please call (302) 378-2211

Name(s): \_\_\_\_\_  
Last First Initial

Address: \_\_\_\_\_  
(Rental Location)

Phone/Cell #: \_\_\_\_\_ Drivers License#/State \_\_\_\_\_

Employer/Address/Phone: \_\_\_\_\_

## Commercial - Renters

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_  
(Rental Location)

Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Fed ID# \_\_\_\_\_

### Important

### Please initial each box after reading:

- |                          |  |                          |   |
|--------------------------|--|--------------------------|---|
| <input type="checkbox"/> | I understand that the bills are mailed out the 15 <sup>th</sup> of every month and are due by the last business day of that month.   | <input type="checkbox"/> | I understand that all checks returned to the Mayor and Council of Middletown will be assessed a \$50 return check fee and that customers who do not make payment in full will be subject to disconnection in 5 days. Return checks including fee must be paid with cash or money order. In the case of a second offense within one year's time, only cash or money order payments will be accepted for a one year period. |
| <input type="checkbox"/> | I understand that when my bill reaches 7 days past due I will be charged a \$5.00 late fee.  | <input type="checkbox"/> | I understand that if a check is returned that was used to pay for a reconnection, electric service will be disconnected immediately without notice.   |
| <input type="checkbox"/> | I understand that postmarks on payments will not be accepted.  |                          |   |
| <input type="checkbox"/> | I understand that my services will be disconnected without further notice unless payment is received.  |                          |   |
| <input type="checkbox"/> | I understand that if my electric service is disconnected due to nonpayment I will be charged a \$35 reconnection fee during business hours or a \$60 reconnection fee after business hours, which will be due upon reconnection. |                          |   |

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

**BY SIGNING ABOVE, I AGREE TO MAKE PAYMENT FOR ALL SERVICES RENDERED BY THE MAYOR AND COUNCIL OF MIDDLETOWN AND UNDERSTAND THE POLICIES STATED ABOVE.**

Office Use Only:

Photo ID Checked